**BOROUGH OF SAYREVILLE - AGENDA MEETING**

**Monday, April 23, 2018**

**1. CALL TO ORDER** – Time \_\_\_\_\_\_\_\_

a) Short Prayer

b) Salute to the Flag

**2**. **STATEMENT OF PUBLICATION**

**3. ROLL CALL**

**4.** **OLD BUSINESS:**

-If the following Ordinance(s) were introduced at the Council meeting they will be listed for

Public Hearing and Adoption on May 14, 2018.

**ORDINANCE # 406-18**

**AN ORDINANCE AMENDING AND SUPPLEMENTING**

**CHAPTER VIII LICENSING - SECTION 3 OF THE REVISED**

**GENERAL ORDINANCES OF THE BOROUGH OF SAYREVILLE**

**“PEDDLERS AND HAWKERS”**

(Admin. & Finance – Co. Novak, Public Hearing May 14, 2018)

**5**. **NEW BUSINESS:**

**6. COMMUNICATIONS & COMMITTEE REPORTS DISPOSITION**

* **ADMINISTRATIVE & FINANCE – Councilwoman Novak**

A) **Minutes & Departmental Reports: (None)**

1. Municipal Clerk’s monthly report for the month of March, 2018.
2. CFO’s Investment Activity report for the month of March, 2018.
3. Office on Aging Supervisor’s report for the month of March, 2018.

- Receive & File

B) Applications for **Bingo/Raffle Licenses** received from the

following Organizations:

1) **Dwight D. Eisenhower Elementary PTO** to conduct an

On-Premise Merchandise Draw Raffle on June 13, 2018

(RA: 2193). - Approve / Deny

C) **Tax Appeal** received from the following:

1) Robil Nabil, Block 134.020, Lot 19.05, 54 Hillside Avenue

2) Glenn Aikens, Block 222, Lot 0145, 15 Third Street

3) US Bank Trust NA, Block 447, Lot 23, 16 Martha Blvd.

- Forward to Tax Counsel

D) Committee Reports: 1) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* **PLANNING & ZONING – Councilman Lembo**

1. **Minutes & Departmental Reports:**

**Move the following minutes be received and filed:** 1) Construction Officials report, Zoning and Code Enforcement

reports, all for the month of March, 2018.

2) Fire Prevention report for the month of March, 2018.

3) Planning Board Minutes of March 29, 2018. -Receive & File

B) **Notice to Adjacent Community/Property Owner -**

1) Notice of Ordinance introduced by the Twp. of Old Bridge

2018-10 Updating the Performance and Maintenance

Guarantee Sections of the Twp. Land Development Code.

2) Notice of Ordinances introduced by the Twp. of Old Bridge

2018-06, Amending and Adopting Revisions to the Official

Zoning Map and Ord. 2018-09, Amending the Land

Development Code-Prohibited Use.

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* **PLANNING & ZONING CONT’D.**

3) Notice of **Application before the Planning Board** on

April 18, 2018 received from Bedell, LLC for a site plan

to improve and construct a free standing, two story office

building, maintenance area and associated parking for

NJ Transit’s Access Link bus service located at 880 Main Street, Block 251, Lot 1.01. - Receive & File

C) Notices received from the **Planning Board on Action taken at their**

**April 18, 2018** meeting recommending the following matters back to

the governing body. - C)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

- Capital Improvement Ord. 395-18 for the Rehabilitation of the Pulaski Avenue Water Tank.

- Capital Improvement Ord. 383-17 Construction & Installation of Synthetic Turf Fields and Various Improvements to Sayreville

Recreational Complex and Veterans Field at Wat Memorial Park.

D) Notice that the Planning Board at their **April 18, 2018**

**Planning Board meeting determined that the Draft Hercules Redevelopment Plan is consistent with the Master Plan**

**and recommends the adoption of** the Draft Hercules

Redevelopment Plan (Ordinance is required). - D) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

E) Committee Reports: 1) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* **PUBLIC SAFETY – Councilman Buchanan**

1. **Minutes & Departmental Reports:**

1) Board of Health minutes of March 1, 2018.

2) Board of Health and Registrar’s report for the month of March, 2018.

3) Municipal Court Administrator’s report for the month of March, 2018.

B) **Notice of retirement** received from Sgt. Kenneth W. Davern,

effective January 10, 2019. - Receive & File

C) **Request to travel** received from President Park Fire Co.

to attend a three day training session from June 9-12, 2018

in Emmitsburg, Maryland. - Approve / Deny

\*\* D) Request received from **Sayreville Memorial Post #4699 – VFW**

for permission to attend the May 14, 2018 Council meeting to

help kick off their Buddy Poppy Drive throughout Sayreville. - Approved/Denied

Proclamation

\*\* E) Request from **Sayreville Emergency Squad** to conduct their annual

door to door fund drive during the month of May, 2018. . - Approved/Denied

F) Committee Reports: 1) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* **RECREATION – Councilman Melendez**

1. **Minutes & Departmental Reports:**

**Move the following minutes be received and filed:**

1) Recreation Director’s report for the month of March, 2018. - Receive & File

B) **Applications for Special Events** received from:

1) St. Stanislaus Kostka RC Church to conduct their **annual**

**carnival** from June 21-23, 2018 on parish property.

2) TBD Creative Media to shoot a promotional **music**

**video** for “Getting the Band Back Together” between

the dates of May 7-12, locations to include Municipal

Building and Starland Ballroom.

\*\* WAITING FOR POLICE REPORT

3) Darul Arqam School to conduct a **prayer service** in

Kennedy Park from 8:30AM-1PM on June 15th.

\*\*Dr. Labbe requested they start AT 9:30am, not 8:30am

B 1-3) Approved/Denied

C) Committee Reports: 1) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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* **WATER & SEWER/ENVIRONMENTAL – Councilman Grillo**

1. **Minutes & Departmental Reports:**

**Move the following minutes be received and filed:**

1) Water & Sewer Director’s report for the month

of March, 2018. -Receive & File

B) **Request to Travel** with the Water/Sewer Jet

Truck to a “Touch A Truck” Scholarship Fund Event

at the South Amboy High School on May 20, 2018

from 9AM-1PM. B) Approved/Denied

C) Committee Reports: 1) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* **PUBLIC WORKS – Council President Kilpatrick**

1. **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

1) Public Works Supervisors’ reports for Bldg. & Grounds,

Parks, Recycling, Roads & Sanitation and Garage Services

all for the month of March, 2018. - Receive & File

B) Request to hang promotional banners received from:

1) St. Stanislaus Kostka Parish to display four promotional

banners at the following locations announcing their

annual carnival on June 20-23, 2018:

* Pole #JC519SE/BT279SE, Washington Rd. & Bissett St.
* JC385SE/BT39SE Washington Rd. near Ernston Road
* BT3985/BT3746SE Cheesequake Rd near Hercules entrance

B) Committee Reports: 1) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* **MAYOR – Kennedy O’Brien**
* **BUSINESS ADMINISTRATOR – Daniel E. Frankel**

**- Admin. & Finance**

1) Authorization to adopt an Employee Retiree Insurance Waiver Policy

and have it removed from all bargaining agreements. All Unions have been notified and there have been no disputes.

2) Authorizing the acceptance of a Grant from the St. of NJ Federal Grant Program Administered by the Div. of Criminal Justice, Dept. of Law & Public Safety called Safe and Secure Communities Grant Program #18-1219 for the Grant

period of June 1, 2018 through May 31, 2019.

3) Authorization to appoint a Temporary Part Time employee in the Borough Clerk’s

Office, effective May 1, 2018.

**- Planning & Zoning**

1) Authorization for our Planner to review existing ordinances and prepare a

comprehensive update of the Land Development Ordinance (Chapter 26) and

Zoning Map.

**- Public Safety**

1) Authorization to appoint Paul Eginton to the position of Violations Clerk in the

Municipal Court (held over from 4/9/18).

2) Authorization to renew a Shared Services Agreement with the Twp. of

Woodbridge for the Opioid Overdose Recovery Program Services.

3) Authorization to issue Change Order #5 to the Radio System Contract for

additional dispatch furniture in an amount not to exceed $2,846.00.

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**- Public Works**

1) Authorizing the execution of an amendment to the Electronic Waste Recycling Agreement with ECOvanta, LLC for and additional one (1) year, extending

through December 31, 2018.

2) Authorization for the Borough Architect to prepare plans and specifications for Veteran’s Field Rest Room Improvements for a fee not to exceed $12,200.00.

\*\*\* 3) Authorization to contract with Magic Touch Construction for emergency repairs to

Borough Hall basement and generator area through State Contract #ESCNJ 16/17- 19 in an amount to exceed $21,865.21.

**- Recreation**

1) Authorization to award contract to **InterState Fireworks of**

**Rowland, PA** for the Independence Day Celebration to be held in

Kennedy Park on June 30, 2018(rain date July 1st) at a cost not to exceed $17,000.00. (Three quotes received - Resolution awarding contract necessary)

2) Authorization to combine all municipal fees (including Special Event and Food Handlers) into one general fee of $300 for all vendors for participation in the

Independence Day Celebration. This action does not eliminate the

requirements for each vendor to obtain such necessary permits.

**- Water & Sewer**

1) Authorization to extend the following Water Chemical Contract for a final two (2)

year term:

- Miracle Chemical Co., Farmingdale, NJ - Sodium Hypochlorite $130,485.00

- Coyne Chemical Co., Croydon, PA – Citric Acid $18,040.90

* **C.F.O. - Wayne Kronowski**

1) Bond Ordinance for the Acquisition of Vehicles and Equipment in the

amount of $1,220,000.00.

2) Cash Ordinance for the Acquisition of Vehicles and Equipment in the

Water Department in the amount of $285,500.00.

* **BOROUGH ENGINEER -Jay Cornell**

1) 2015 Roadway Paving & Reconstruction Project – Phase I (Improvements to

Quaid Street – Closeout of Contract and Change Order (Report Attached).

2) Lee Avenue Area Drainage Improvements – Closeout of Contract and Change

Order (Report Attached).

3) 2014 Roadway Paving & Reconstruction Project – Phase III (Improvements to

McCutcheon Avenue) Closeout of Contract and Change Order (Report Attached).

4) Camden Street Water System Improvements – Closeout of Contract and Change

Order (Report Attached).

5) Washington Road / Pulaski Avenue – Acceptance of Traffic Signal

(Report Attached).

6) Veterans Park and Sayreville Recreation Complex Turf Fields Project –

Receipt of Bids (Verbal Report).

* **BOROUGH ATTORNEY - Michael DuPont**

Authorization for the Borough Attorney to prepare and execute the appropriate documents for the transfer of donated property known as Block 450, Lot 9, Near Cheesequake Creek, currently owned by Martha Hartle gifting to Borough of Sayreville.

**7. EXECUTIVE SESSION** (Motion to enter into closed session)

-- Motion to Reconvene Time: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**8. PUBLIC PORTION**  Mayor will open to public – **\*5 Minute Limitation**.

**9. ADJOURNMENT**